



Ludlow Infant Academy

How to apply for a Year R place for next September

To apply for a place at Ludlow Infant Academy in Year R in September 2017, you will need to apply on-line via the Southampton City Council using the link provided below. The closing date for applications is **23:59 on 15th January 2017**.

www.southampton.gov.uk/admissions

If you apply after this date you will need to complete a paper application form available from the Admissions Team at Southampton City Council and your application will be considered as a late application and will not be processed until after the on-time applications have been allocated places. The Southampton City Council website also contains a full prospectus on how to apply for a school place and details of all of the schools in Southampton.

How to apply for an immediate start (in-year admission) place at Ludlow Infant Academy

You can apply for an in-year, immediate start place at Ludlow Infant Academy in one of two ways:

- a) complete the in-year application form available from the school office – this should be returned direct to Ludlow Infant Academy; or
- b) if your child is already at a school in Southampton, you can complete a Primary In-year Transfer Form, available from your child's current school – this should be returned to your child's current school and will be passed to Ludlow Infant Academy via the Admissions Team at Southampton City Council.

Please be aware that the Academy currently has waiting lists in all year groups. Applications made for any year groups that are full are automatically added to the waiting list. Any applicant who is refused also has the right to appeal to an Independent Appeal Panel.